

## Junior Research Project Packet

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### What is PLAGIARISM?

1. *copying word for word without quotation marks or acknowledging the author or the source.*
2. *using some key words or phrases without quotation marks or acknowledging the author of the source.*
3. *paraphrasing and giving no author or source credit.*

**To AVOID plagiarism**, you should cite not only direct quotes but also ideas that you borrow from your sources.

**Documenting** means:

- using parenthetical documentation within your paper (see the section on parenthetical documentation for more info)
- listing sources in a list of works cited to give credit to those from whom you borrowed.

**Common knowledge** does NOT need to be documented. Material is common knowledge if:

- reliable authors refer to it without citing its source
- if most people knowledgeable in the field accept it as fact
- if few experts would dispute it
- if is reported in most introductory textbooks or basic reference books on the subject

### Junior Research Paper Checklist/Requirements

- ☐ Your paper topic has been approved.
- ☐ You have a minimum of 4 sources (you may choose from encyclopedia, book, internet, magazine or news articles, or other approved source.)
- ☐ Your paper is 4 to 5 pages.
- ☐ Your paper is typed in 12 point Times New Roman and is double spaced with one-inch margins.
- ☐ Your paper is formatted in MLA style.

**DUE DATES**

<b>Assignment</b>	<b>Due Date</b>	<b>Points</b>
Select Topic	Friday August 29	n/a
Thesis Statement (3x5)	n/a for Juniors	n/a
Revised Thesis	n/a for Juniors	n/a
Source Card (check citation)	Friday September 5	5
Notecards Check (20 minimum)	Wednesday September 10	20
Outline	Friday September 12	30
Rough Draft	Wednesday September 17	50
Peer Editing	Friday September 19	15
Final Draft	Wednesday September 24	100
4+ sourcecards, 20+ notecards	Wednesday September 24	20
<b>Total</b>		<b>240</b>

**Topics****Authors/Artists**

F. Scott Fitzgerald  
 Zelda Fitzgerald  
 Ernest Hemingway  
 Langston Hughes (poet)  
 Georgia O'Keefe (painter)

**Entertainers/Musicians**

Duke Ellington (musician)  
 Louis Armstrong (musician)  
 Josephine Baker (actress)  
 Joan Crawford (dancer)  
 Bessie Smith (singer)  
 Bing Crosby (singer)  
 Charlie Chaplin (actor)

**Presidents**

Herbert Hoover  
 Warren Harding  
 Calvin Coolidge

**Athletes**

Glenna Collett (golf)  
 Jack Dempsey (boxer)  
 Helen Willis (tennis)  
 Ty Cobb (baseball)  
 Babe Ruth (baseball)  
 Lou Gehrig (baseball)  
 Gertrude Ederle (swim)

**Other**

Amelia Earhart (pilot)  
 Charles Lindbergh (pilot)  
 Henry Ford (inventor)  
 Coco Chanel (designer)  
 Al Capone (gangster)

**Guidelines for Recording Source Information** (This information is used on your source cards and in your Works Cited)

\*When typing your final works cited page, be sure to italicize instead of underline book titles, magazine titles, database titles, etc.\*

**1. Book with One Author**

Title. City where published: Publishing Company, Year published. Medium.

The Things They Carried. New York: Broadway Books, 1990. Print.

**2. Source With More Than One Author**

Last name, first name, and First name Last Name. Title. City where published: Publishing company, Year published. Medium.

Gillespie, Paula, and Neal Learner. The Allyn and Bacon Guide to Peer Tutoring. Boston: Allyn Publishing, 2000. Print.

**3. Anthology or Compilation**

Last name, First name, ed. Title. City where published: Publishing company, year published. Medium.

Benson, Elizabeth P, ed. The Olmec and Their Neighbors. Washington: Dumbarton Oaks Research Library and Collections, Trustees for Harvard University, 1981. Print.

(If you have two or more lines in a citation, you must indent the second line 0.5 inches to create a hanging indent. This should be about five taps of the space bar.)

**4. Magazine Article**

Last name, First name. "Title." Magazine Title Day Month Year: page numbers. Medium.

Rust, William. "Olmec Settlements." Science 7 October 1988: 102-104. Print.

**5. Full Text Magazine Article Retrieved from an Online Database**

Last name, First Name. "Title of Article." Title of Magazine Volume Number Day Month Year: pages. Database. Date of Access.

Langhamer, Claire. "Love and Courtship in Mid-Twentieth-Century England." Historical Journal 50.1 (2007): 173-96. ProQuest. Web. 27 May 2009.

**6. Internet/Website**

Last name, First name. "Title of Article." Title of Web Page. URL Web address (Date).

Harris, Johnathan G. "The Return of the Witch Hunts." Witchunt Information Page. <http://liquid2-sun.mit.edu> (2 May 1996).

**7. Movie**

Movie Title. Dir. First Name Last Name. Distribution Company, Year.

The Pianist. Dir. Roman Polanski. Universal, 2003.

**8. Encyclopedia Article**

Last Name, First Name. "Topic Title." Encyclopedia Name. Year ed.

Smith, Stewart. "Lung Cancer." World Book Encyclopedia. 1996 ed.

**HOW TO USE ONLINE DATABASE AVL-** go to the following website [http://www.avl.lib.al.us/resources/display\\_resources.php](http://www.avl.lib.al.us/resources/display_resources.php). Select an individual database and enter your search word(s) on the database's homepage.

**How to do.....SOURCE CARDS**

You must do source cards before you take any notes.

**Source Cards:**

1. **Source #-**
2. **Media Type-** Book, Internet, etc.
3. **Source Info-** bibliographical info (use the guidelines on page 2-3).

**Sample Source Card:****How to do.....NOTECARDS**

1. **SLUG-** your topic heading.
2. **SOURCE #-** should match the source from your source cards
3. **NOTES-** information in the form of paraphrase, summary, or direct quotations.  
Always put the notes in your own words, unless you are using a direct quote.  
This will help you keep from plagiarizing.
4. **PAGE # or WEBSITE**

## SAMPLE NOTECARDS

### How to do.....OUTLINES

#### TITLE

- I. Roman Numeral
  - A. Capital Letter
    - 1. Number
    - 2. Number
  - B. Capital Letter
    - 1. Number
    - 2. Number
- II. Roman Numeral
  - A. Capital Letter
    - 1. Number
    - 2. Number

For every I, you must have a II. For every A, you must have a B. For every 1, you must have a 2.

#### Sample Outline

#### Title

- I. Introduction
  - A. Hook or Attention Getter-
  - B. Summary of Overall Career (leave out major details)
- II. Early Life
  - A. Birthdate, Place
  - B. Parents (their careers) and Siblings
  - C. Childhood
    - 1. Location
    - 2. Events
- III. Education
  - A. Early
  - B. Secondary
  - C. College
- IV. Family Life
- V. Career
  - A. Awards and Achievements
  - B. Special Recognition
- VI. Late Life and Death
- VII. Conclusion

#### Outline Reminders:

1. Roman numeral I should always be your introduction.
2. If you don't know what is in your conclusion yet, just leave a blank space under the word "Conclusion"
3. Be sure to DOUBLE-SPACE your entire outline!
4. Your outline should follow chronological order—introduction, early life, all the way through to death, then conclusion.

### How to do.....QUOTES

- 1) **Always introduce your quote**, paraphrase, or summary. Ex: John Smith, world-renowned scholar on Mayan culture, says "whatever quote here..."
- 2) **Quotes should support your paper, not be used as filler.**
- 3) **Quotes should flow smoothly into the paper. Do not say, "The following quote is about..."**
- 4) **If a quote is 4 lines or less:**
  - a. Integrate it into the paper. Ex: "It was the best of times, it was the worst of times," wrote Charles Dickens of the 18th century.
  - b. place the period after the citation Ex: your quote goes here" (Shaw 32).

5) If a quote is longer than 4 lines:

- a. isolate the quote from the text
- b. introduce the quote with a colon (:) )
- c. use no quotation marks around it
- d. place the period at the end of the quotation; hit the space bar twice and write the citation
- e. double space the text of the quote just like the rest of the paper
- f. tab twice from the left margin

Ex: At the conclusion of Lord of the Flies, Ralph and the other boys realize the horror of their actions:

The tears began to flow and sobs shook him. He gave himself up to them now for the first time on the island; great, shuddering spasms of grief that seemed to wrench his whole body. His voice rose under the black smoke before the burning wreckage of the island; and infected by that emotion, the other little boys began to shake and sob too. (Golding 186).

6) NEVER have back to back quotes.

7) Don't "overquote"!

## How to do.....MLA DOCUMENTATION INSIDE THE PAPER

A paper with no parenthetical documentation counts as PLAGIARIZED.

\*The period should always go after the citation unless you are citing a quote that is longer than 4 lines. See the quotes section for these instructions.\*

1. Print Sources with One Author- (Last name Page #). (Jones 64).
2. Print Sources with More than One Author- (Last Name and Last Name Page #). (Rust and Sharer 102).
3. Print Sources with No Author Given- ("Article Title" Page #). ("New Information" 34).
4. Author's Name Given in a Paragraph- (Page #). (76).
5. Internet Source- ("Title Name" Page #). ("American Heart Association" 4).

\*For internet sources, you may also use NP for "no page."

### Sample Paragraph with Citations

Thirteen percent of US births are to teens. About 85 percent of them are unplanned, accounting for about 1/4 of all accidental pregnancies yearly (Bode 131). Due to negative outcomes of early childbearing, most teens do not finish high school, are in poverty, unemployed, and have low self-esteem (Christensen and Rosen 1).

## How to do.....WORKS CITED

If your source cards are correct, just do the following:

1. Begin your Works Cited on a separate Word document.
2. Center the words **Works Cited** one inch from the top of the document.
3. Enter the source information from the middle of your source cards in **alphabetical order**.
4. Double-space the entire Works Cited.
5. All citations should begin on the left side, not indented.
6. If a citation continues to the next line, then THAT LINE, and any following lines, are indented.

(continued on the next page)

Sample:

Works Cited

Berger, Sandy. "What is a Computer Virus?" <http://www.alpharubicon.com/elect.htm>. 27 November 2004.

Chesbro, Mick. "Ten Tips to Protect Your PC for Free" <http://www.aarp.org/computers-howto/articles.html>. 27 November 2004.

Rust, William F., and Robert J. Sharer. "Olmec Settlements in La Venta, Mexico." *Science* 7 October 1988: 102-104.

## LAST MINUTE REMINDERS

Before you turn in your paper.....

- Spell/Grammar Check
- Proofread
- Check computer requirements
  - 12 point font Times New Roman
  - Double-spaced
  - 1-inch margins
- Header (see below)
- Page Numbers (see below)

How to do last name/page numbers:

Insert header. Click different front page. Right align Last Name Page #.

Cover Page (no header that page)

Title (centered, just above the middle of the paper)

Right-align Name

Date

English 11

Ms. Lloyd

(towards the bottom)

Name \_\_\_\_\_

Topic \_\_\_\_\_

## Research Paper Rubric

(attach this sheet to the front of your manila envelope with tape)

Item	Points Possible	Points Given
Title Page	10	
Effective Introduction	10	
Organization (follows outline)	10	
Effective use of quotes	10	
Effective conclusion	10	
Works Cited Page	10	
Documentation (in text)	10	
Required Sources	10	
Required Length	10	
Grammar and Mechanics	10	
<b>TOTAL</b>	<b>100</b>	

Comments and Justifications:

Yes! I remembered to include:

- my STAPLED paper in the following order: cover page, paper, works cited
- my rough draft
- my outline
- my notecards and source cards

